

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
MAY 22, 2019**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, May 22, 2019, at 7:40 p.m. at Northley Middle School pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Catherine Hilferty
Lisa Esler
Dawn Jones
M. Colleen Powell
Bernie Seasock
Georgia Stone
Leon Armour

School Directors Absent:

Kate Denney
Kevin Tinsley

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Tracy Marshall, Business Administrator
Sean Lilly, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of April 24, 2019 and the special meeting of May 15, 2019 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for April 2019 – May 2019 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of April 2019, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for April 2019.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Ms. Hilferty the motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for April – May 2019

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Powell. The motion was unanimously approved.

STUDENT/STAFF RECOGNITIONS

Dr. Steinhoff recognized Sun Valley's Bocce Team on their third appearance at States. He introduced Ms. Ro Edmiston who gave an overview of the Bocce Team and their accomplishments over the past 4-years. Dr. Steinhoff presented the team with a Certificate of Recognition as well as t-shirts to the following students and coaches:

Rushion Benn-Tyson	Train Harris	Andrew Clausen
Andrew Hill	Matthew Maharrey	A.J. Gordon
Josiah Kessler	Joey Tumolo	Dan Etling
Simone Rafter	Sophia Belgioro	Kyra Green
Amanda Tiger	Samantha Louise	Kierstyn Kirk
Coach Ashlyn Marabella	Coach Lauren Herbert	Coach Michele Lehmann

Dr. Steinhoff introduced Ms. Dani Murray, who recognized the Young Author Winners. Ms. Murray gave an overview of the Young Authors Program, which is in its 41st year; Penn-Delco had 20 winners, more than any district in the County. Each student was presented a Certificate of Recognition and a gift certificate. The winning authors are:

- Raniyah Brooks – Parkside – Marshmallow and the Bullies
- Charlieh Hughes – Parkside – The Beach
- Dylan Pothier – Coebourn – The Case of the Missing Bird
- Millicent Noblit – Coebourn – Chelsea and the Witch
- Leah Williams – Coebourn – Tiggy the Tiger's Adventure
- Morgan Gastonguay – Pennell – A night for the Snowmen
- Omkumar Patel – Pennell – A Snowman
- Aliyah Wahdan – Parkside – Slob the Purple Blob
- Aidan DeGuzman – Aston – The Ultimate Hunt for the Missing Teacher
- Angelena Graybeal – Aston – The Big Race!
- Rowan Iardella – Pennell – Trapped in a Snowglobe
- Mya DeLacy – Aston – Hershey Park
- Madeleine Kleppinger – Pennell – If I were Trapped in a Snow Globe
- McKenzie Burgos – Coebourn – Freedom
- Rasha Mottaghi – Northley – A Trip to Le Vizir
- Emma Patterson – Northley – Back Up to the Top
- Grace Hegarty – Northley – When the Sky Lights Up
- Skylar Hermann – Northley – The Light at the End of the Tunnell
- Maren McGinley – Northley – I want to meet you
- Julian Diehl – Northley – Out of Site

STUDENT/STAFF RECOGNITIONS - Continued

Mr. Eric Kuminka introduced the Mr. Al Groer, Mr. Brian Datte, Ms. Terry Ford, Mr. LJ Blair, Mr. Patrick Sasse, Ms. Tracy Marshall and Dr. Steinhoff who recognized their staff that are retiring this year.

- Lisa Kiker – Bus Aide, Transportation – 25 years of service
- Michael Gummel – Bus Drive – Transportation – 15 years of service
- Alan Miller – Maintenance – Service Center – 38 years of service
- Michele Borsari – Paraprofessional – Coebourn – 16 years of service
- Christina Saunders – Nurse – Northley – 34 years of service
- Elaine Kaskela – Teacher – Sun Valley – 26 years of service
- James Pearn – ROTC Instructor – Sun Valley – 14 years of service
- Maureen Pitner – Payroll Specialist – Administration Building – 9 years of service
- Tracy Marshall – Business Administrator – Administration Building – 10 years of service

STUDENT REPRESENTATIVES REPORT TO THE BOARD

None

SUPERINTENDENT'S REPORT

Dr. Steinhoff commented that Positively Penn-Delco is paying off. A 2nd grade student at Pennell presented a petition with 50 signatures to have a Positively Pennell Day. The petition was presented to Mr. Leight for consideration and he granted June 5th as Positively Pennell Day.

Dr. Steinhoff noted the recommended appointment of Nina Tyre, on the agenda for Human Resources Director. She will start the first week of August.

Dr. Steinhoff announced that Dr. Mark Thomas will be sending e-mails to parents for the new parent access modules that will be implemented soon.

Dr. Steinhoff announced the Senior Awards Banquet will be held on June 6th. Graduation will be held on June 11th at Neumann University.

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

Agnes Bakow – 1634 Highpoint Ln, Aston – Commented on the impact tax increases have on senior citizens on fixed incomes.

Dallas Moon – 506 Tryens Rd, Aston – Commented on a recent survey given to the students at Northley, and certain questions asked.

Dr. Steinhoff addressed Mr. Moon's concerns. The survey was part of a National Survey, which is conducted yearly. He agrees some questions were inappropriate and he apologized for any discomfort felt by the students and/or parents.

ITEMS FOR BOARD ACTION

11.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) After School and Saturday Detentions

#10-1110-123-000-30-70-00-000

<u>Teacher</u>	<u>Hours</u>
Lisa Pasceri	.75
Kathleen Phelps	3.00
Kristin Prosper	4.50
Nicole Sayre	1.50
Shari Sharp	3.75

(b) New Teacher Tech Training – 4/24/19

#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>Hours</u>	<u>Teacher</u>	<u>Hours</u>
Brittany Battinieri	1.0	Nicholas Meehan	1.0
Jillian Foster	1.0	Patrick O'Brien	1.0
Julie Frei	1.0	Emily Willow	1.0
Evan Marabella	1.0		

(c) Reading Olympics Coaches (Secondary)

#10-1110-123-000-30-00-000-000

<u>Teacher</u>	<u>Hours</u>
Daniel Graney	5.0
Kerry Smith	5.0

(d) Certified School Nurse - Field Trip with Holy Family – 4/15/19

#10-2420-123-000-10-00-00-000

Kristie Pennoni	6.17 Hours
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(e) Professional Education Council – 5/15/19

#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>Hours</u>	<u>Teacher</u>	<u>Hours</u>
Jess King	1.0	Georgia Polites	1.0
Theresa McHugh	1.0		

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>	<u>Teacher</u>	<u>Hours</u>
Nicole Armbruster	1.0	Dan Hill	1.0
Adria Bondanza	1.0	Jennifer Maiale	1.0
Lisa Pasceri	1.0	Shari Sharp	1.0

(2) Appointments

(a) Summer Pre-K Program @ \$33.75/hour, 7/8/19 – 7/25/19

Dawn Anderson	Lindsay Kuhn
Adrienne Dever	Trish Lydon

ITEMS FOR BOARD ACTION - Continued

(b) Extended School Year Staff at \$33.75/hour, 7/1/19 – 8/1/19

Megan Flanagan	Brianna Reis	Gabrielle Trofa
Catherine Furia	Jaclyn Samuelian	Amy Grady
Marilyn Issac	Nicole Sayre	Kathleen Taylor
Michele Raucci	Tamara Scheuermann	
Alice Fecak	Panagiotis Papageorge	

(c) Nina Tyre, Director of Human Resources, as presented, effective 8/5/19, pending pre-employment paperwork.

(3) Leave of Absence

(a) Kaitlyn Porrini, Special Education Teacher at Pennell Elementary, FMLA from 8/28/19 through 9/20/19.

(b) Patricia Krause, Kindergarten Teacher at Aston Elementary, adjusted FMLA from 5/13/19 to 6/17/19.

(c) Daniel Hill, English Teacher at Sun Valley, intermittent FMLA from 4/12/19 through 6/17/19.

(d) Alison Miller, 3rd Grade Teacher at Parkside Elementary, adjusted FMLA from 4/29/19 through 5/3/19 and 5/20/19 through 10/17/19 and childrearing leave from 10/18/19 through 6/17/20.

(e) Christopher Lawson, Business Teacher at Northley, adjusted FMLA from 1/28/19 through 2/10/19 and intermittent FMLA from 2/11/19 through 6/17/19.

(4) Retirement

(a) Sean Lilly, Director of Human Resources, adjusted retirement date 9/5/19.

(5) Change of Status

(a) Jessica Eggleston from long-term substitute 2nd Grade Teacher at Parkside to 3rd Grade Teacher at Parkside (Permanent), effective 2019-2020 school year.

(b) Brittany Boyer from long-term substitute 3rd Grade Teacher at Coebourn to 3rd Grade Teacher at Coebourn (Permanent), effective 2019-2020 school year.

(c) Julia Frei from long-term substitute Special Education Teacher at Northley to long-term substitute Art Teacher at Sun Valley effective 2019-2020 school year.

(6) Voluntary Transfers

(a) Kathryn Sculley from Special Education Teacher at Northley to Special Education Teacher at Pennell Elementary.

ITEMS FOR BOARD ACTION - Continued

(7) Extra Duty Pay Assignments for the 2019/2020 school year

Appointments

Sun Valley Athletics

Shaelynn Risley	Girls Asst. Field Hockey	10 Units @ \$291	\$2,910.
Zachary Bush	Head Co-ed Cross Country	13 Units @ \$276	\$3,588.

Northley Athletics

William Petrasky	8 th Gr. Wrestling	12 Units @ \$291	\$3,492.
Eddie Racine	Asst. Football	10 Units @ \$291	\$2,910.

(8) Tuition Reimbursement

Budget Code: 10-2271-240-000-30-00-00-000

Christopher Gorniok	\$1,704.00	Temple University
Technology		- ILT: Practicum in Instructional Technology

Budget Code: 10-2834-240-000-30-00-00-000

Patrick Sasse	\$3,330.00	West Chester University
Principal		-Innovation in Curriculum Development and Evaluation
		-Educational Research Design and Measurement

Budget Code: 10-2271-240-000-10-00-00-000

Danielle Murray	\$1,176.00	Widener University
C&I		-Foundations of Literacy Coaching
		-Introduction to Education Research Studies and Process

(9) Wage and Salary Adjustment

(a) Danielle Clark-Contrady, Elementary Curriculum Instructional Coach, from Masters, Step 16 @ \$85,400 to Masters 60, step 16 @ \$90,650 effective 5/21/19.

11.02 Personnel – Classified

(1) Appointment

(a) David Dargay, substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 5/8/19.

(b) Lisa Marcelle, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 5/23/19.

(c) Extended School Year Staff 7/1/19 – 8/1/19

Paraprofessionals

Robin Begley	Kristina Jamison	Melissa Pagan	Marianne Zanghi
Jill Cape	Tracey Kane	Melissa Powell	
Danalynn Fennell	Hope Kolb	Lisa Radico	
Christina Gentile	Deborah Laverty	Michele Russello	
Julia Grieco	Mary Marano	Alicia Simpson	
Caroline Hilton	Odalys Morales	Harriet Whelan	

ITEMS FOR BOARD ACTION - Continued

(d) Summer Cleaning/Maintenance Staff 6/17/19 – 8/22/19, as needed

Irene Amedzro	Leigh Elvin	Yawa Nyadzo
Henry Babenko	Francis Hazinsky	Thomas O'Hara
Shane Borsari	Debra Hill	Louise Robinson
Crystal Coleman	Vernice Johnson	Todd Seibert
David Collicchio	Taulant Kokona	Jill Shamberger
Joseph Comey	Badia Laghfari	Joseph Smith
Christopher Doyle	Bruce Malatesta	John Stinger

(2) Resignation

(a) Debra Meara, Bus Aide, effective 4/24/19.

(b) Michele Farnese, Health Room Licensed Assistant at Coebourn Elementary, effective 6/12/19.

(c) Judith Jones, Technology Support Technician at Northley, effective 6/3/19.

(3) Retirement

(a) Michele Borsari, Paraprofessional at Coebourn Elementary, effective 6/13/19.

(4) Leave of Absence

(a) Patricia Morgan, Secretary at Sun Valley, FMLA from 4/30/19 through 5/6/19.

(b) Christine Sycz, Bus Aide, temporary leave from 5/29/19 through 8/28/19.

(c) Alicia Martinez, Paraprofessional at Pennell, temporary leave from 5/20/19 through 9/22/19.

(5) 2019 Spring Community Education Pay

Class	Instructor	Pay
Aquatics	Karen Sullivan	\$1,085.
Mindfulness	Susan Long	\$ 630.
Vigor Yoga	Ava Woodring-Emmison	\$ 875.
Virtue Yoga	Ava Woodring-Emmison	\$1,435.
Volleyball A	Karen Giannakarios	\$ 980.
Volleyball B	Debbie Clowesley	\$ 735.

References: Penn-Delco Budget 2018-2019; Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell, the above motions were unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

11.03 School Board Policies - Adoption

MOTION: To approve for adoption the following new and revised policies, as presented.
Board Policy #209.2 - Diabetes Management

Board Policy #210.1 - Possession/ Administration of Diabetes Medication, Devices,
Supplies, Asthma Inhalers, Epinephrine Auto-Injectors

Board Policy #323 - Tobacco/Nicotine [staff]

11.04 Special Olympics Pennsylvania Stipend

MOTION: To approve “pass through” payment of \$500 each to Lauren Herbert and Michele Lehman for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

11.05 Equipment Lease

MOTION: To approve the Pitney Bowes (KBS 360) mail machine lease as presented, subject to solicitor review.

11.06 Bid Award - Athletics

MOTION: To approve the Interscholastic Athletic Bid Purchases for the 2019 – 2020 school year, as presented. Bids are awarded based on the lowest responsible bidder, kind, quality, and material being equal.

11.07 Special Education and Student Placement Agreements

11.07.01 MOTION: To approve the Agreement for ESY 2019 for student #42696, as presented.

11.07.02 MOTION: To approve the Agreements for CADES for student #43486, as presented.

11.07.03 MOTION: To approve the Agreement for CADES for student #42834, as presented.

11.07.04 MOTION: To approve the Agreement for ESY at HMS School for student #25178, as presented.

11.07.05 MOTION: To approve the Agreement for ESY at HMS School for student #35151, as presented.

11.07.06 MOTION: To approve the Agreement for ESY at HMS School for student #36055, as presented.

11.07.07 MOTION: To approve the Agreement for ESY at HMS School for student #35212, as presented.

11.07.08 MOTION: To approve the Agreement for Fairwold Academy for student #36092, as presented.

11.07.09 MOTION: To approve the Independent Contractor Agreement with Child Guidance, as presented.

11.07.10 MOTION: To approve the Standard Education Agreement with Devereux for student #23549

11.07.11 MOTION: To approve the Standard Education Agreement with Devereux for student #81679

11.07.12 MOTION: To approve the Standard Education Agreement with Devereux for student #54570

11.07.13 MOTION: To approve the Summer Camp Agreement with Elwyn for student #43249

11.07.14 MOTION: To approve the Summer Camp Agreement with Elwyn for student #24764

11.07.15 MOTION: To approve the Contract Agreement with Valley Forge Educational Services for student #25121

ITEMS FOR BOARD ACTION - Continued

11.08 Facility Use Request - Aston Township Historical Society

MOTION: To approve the request from the Aston Township Historical Society for waiver of facility use fees for use of Northley auditorium on July 20, 2019.

11.09 Election of Intermediate Unit Board Members

MOTION: To approve the election of the following individuals to serve as members of the Delaware County Intermediate Unit Board of Directors:

For the term July 1, 2019 to June 30, 2022

Chester Upland	Anthony Johnson
Interboro	Edward Harris
Radnor Township	Charles E. Madden III
Ridley	Harry J. McElwee
Southeast Delco	Sheree Monroe

11.10 Workforce Development Activities Grant

MOTION: To approve the agreement with the Delaware County Chamber of Commerce/EDS, Inc. which permits the Chamber to award \$5,000 in grant funding for the provision of workforce and career development activities for Sun Valley High School students.

11.11 Telephone System Upgrade

MOTION: To approve the proposal from Sage Technology Solutions to upgrade phone equipment and software per PEPPM pricing, Quote #SDW-1942484R, as presented.

11.12 Microsoft Volume Licensing

MOTION: to ratify the Participation Agreement for Enrollment for Education Solutions through the Lancaster Lebanon Intermediate Unit, as presented.

11.13 Summer Reading Assignments

MOTION: To approve the Summer Reading List for Sun Valley High School, as presented.

11.14 School Board Secretary- Resolution

Whereas Mr. Erik Zebley, will begin his term as Business Administrator for the Penn-Delco School District effective July 1, 2019;

Now, therefore, be it resolved as follows:

1. That Mr. Erik Zebley be and is hereby appointed effective July 1, 2019 to be School Board Secretary in replacement of Ms. Tracy Marshall;
2. That Mr. Sean Lilly be and is hereby appointed effective immediately as Alternate Board Secretary.

MOTION: to approve the Resolution as presented.

11.15 Kindergarten .5 Teacher Position

MOTION: To approve the creation of a half-time (.5), LTS Kindergarten Teaching position, effective at the start of the 2019-2020 school year. Position is required to accommodate a substantial increase in Kindergarten enrollment at Pennell Elementary School.

ITEMS FOR BOARD ACTION - Continued

11.16 Camera Upgrade

MOTION: To approve the proposals submitted by Access Security Corporation funded through School Safety and Security Grant as presented;

- Northley Middle School and Stadium for an amount not to exceed \$24,959.

11.17 Leave of Absence Request

MOTION: To approve the leave of absence request for Mr. Lanny Blair, effective July 1, 2019.

11.18 Acting Principal Appointment

MOTION: To approve the appointment of Mr. Joel Alutius as Acting Principal for Northley Middle School, with a \$1,105 monthly stipend, effective July 1, 2019.

Following a motion by Mrs. Esler and seconded by Mrs. Powell, motions 11.03 – 11.18 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

President Armour indicated Board Members with students at the middle school were also not aware of the survey.

Mrs. Jones thanked the senior residents who took the time to come to this evenings meeting and hopes in the future there could be changes.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Ms. Hilferty, the Board adjourned by unanimous consent at 8:47 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meetings: Wednesday, June 18, 2019 - Study Session - Service Center - 7:30 p.m.
Wednesday, June 26, 2019 - Business Meeting - Service Center - 7:30 p.m.